



Board of Secondary Education, Assam,  
Bamunimaidam, Guwahati-21

Dated Guwahati, the 06<sup>th</sup> Dec, 2023

NO. SEBA/EX/HOLD/75/2023-24/ 44

From: N.N Nath, ACS.

Secretary

Board of Secondary Education, Assam

Guwahati-21

To: The Inspector of schools (All)

Sub: Appointment of Supervising Officer for ensuing of the HSLC Examination, 2024

Ref: Discussion held in the meeting of the State Level Examination Supervision Committee held on 30/11/2023.

Sir/Madam,

In inviting reference to the subject cited above, I am directed to inform you the below mentioned instructions for appointment of Supervising Officer for the HSLC Examination, 2024, and their role/responsibility.

- 1) No retired person should be appointed as Supervising Officer henceforth.
- 2) In addition to the Centre-in-Charge and his/her Deputy (confidential), the Supervising Officer must be present at time of receipt of Confidential sealed Carton of QP/OMR from the P.S./P.O.P concerned. During transit, from P.S./P.O.P to the Examination Centre also Supervising Officer will be accompanied the Centre-in-Charge for safety & security of the confidential material.


The Officer-in-Charge of the concerned P.S./P.O.P and all the Centre-in-Charges should be informed accordingly.

This may be treated as most urgent.

Yours faithfully,

  
Secretary

Board of Secondary Education, Assam


 Bamunimaidam, Guwahati-21

Dated Guwahati, the 06<sup>th</sup> Dec, 2023

Memo NO. SEBA/EX/HOLD/75/2023-24/ 44-A

Copy to :

1. The Secretary, Govt. of Assam, School Education Department, Janata Bhawan, Guwahati-06, for information
2. The all Member Secretary, Regional Offices, SEBA for kind information & necessary action.
3. Guard file.

  
Secretary

Board of Secondary Education, Assam

Bamunimaidam, Guwahati-21